NDSU | INSTRUCTIONAL DESIGN CENTER
INFORMATION TECHNOLOGY

End of the Semester Tips and Resources

The following are some useful tips to help you manage your Blackboard course(s).

Download a PDF file for your convenience - End of the Semester Tips and Resources. (remove the link and update with the new one)

Course Content Cleanup: It is recommended as a best practice to limit Blackboard course and organization site size to 1 GB or under for improved performance and reduces storage costs for NDSU. Please view our Check Course Size & Cleanup Unused Content in Blackboard - Original & Ultra KB for instructions on the cleanup process.

Download the Grade Center/Gradebook: Do you prefer to save your Blackboard grade book to a file on your computer at the end of the semester? To learn more, visit Working Offline with Grade Data (choose Original or Ultra course view for instructions).

Download Student Assignments: You can download assignment submissions to review them offline. To learn more, visit Download Assignments (choose Original or Ultra course view for instructions).

Extra Credit Notes: Are you planning to add an extra credit assignment to your course, or have you already added one? Please make sure that your extra credit grades are included in the Overall Grade calculation. To learn more about setting up extra credit, please visit the Extra Credit Assessments KB page.

Grades Import in Campus Connection: Instructors can import final grades from Blackboard into Campus Connection. To learn more about this process visit our Blackboard Learn Original and Ultra - Final Grade Integration to Campus Connection KB page.

Video Purge and FERPA: If you plan to reuse any video recordings, please be aware of the NDSU FERPA Policy. For more information about the NDSU retention schedule, please visit our Video Recording Purge (Delete) Schedule KB page.

YuJa Video Storage Cleanup: YuJa is not intended as a long-term storage platform. YuJa videos that have not been viewed for 1 (one) year are removed on a rolling basis.

Zoom Cloud Storage Cleanup: Zoom cloud recordings are meant to be temporary (current semester or less). If you have recordings you would like to keep download them and delete the others. To learn more about this process, visit Zoom Cloud Recording Management.

Instructional Design: As you start planning for next semester, our team of instructional designers is here to help develop new, redesign existing, and provide course reviews. If you would like to work with an Instructional Designer, please view our Instructional Design Consultations KB page and submit a consultation request.

Ultra Course Experience: To learn more about the different features, visit our Blackboard for Instructors.